

# *Capresso*

## **CoffeeTEAM PRO**

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### *Glass*

12-Cup Digital Coffee Maker /  
Conical Burr Grinder Combination



- Operating Instructions
- Warranty

Model #477

1000W/120V~/60Hz

Read this manual thoroughly before using and  
save it for future reference

# IMPORTANT SAFEGUARDS

When using electrical appliances, basic safety precautions should always be followed, including the following:

1. Read all instructions.
2. Do not touch hot surfaces. Use handles or knobs.
3. To protect against fire, electric shock and injury to persons, do not immerse cord, plugs, or body of machine in water or other liquid.
4. Close supervision is necessary when any appliance is used by or near children.
5. Unplug from outlet when not in use and before cleaning. Allow to cool before putting on or taking off parts, and before cleaning the appliance.
6. Do not operate any appliance with a damaged cord or plug or after the appliance malfunctions, or has been damaged in any manner. Return appliance to the nearest authorized service facility for examination, repair, or adjustment.
7. The use of accessory attachments not recommended by the appliance manufacturer may result in fire, electric shock, or injury to persons.
8. Do not use outdoors.
9. Do not let the cord hang over the edge of a table or counter, or touch hot surfaces.
10. Do not place on or near a hot gas or electric burner, or in a heated oven.
11. Risk of Fire or Electric Shock! Do not remove this cover. No user serviceable parts inside. Repair should be done by authorized service personnel only.
12. Do not use appliance for other than intended use.
13. After coffee brewing is finished and the on-light has turned off, wait five minutes before refilling the water container with cold water. Otherwise hot steam could shoot out of the lid and cause injuries.
14. Scalding may occur if the lid is removed during the brewing cycles. Always wait for brewing to complete before removing lid.
15. Do not block the steam vent on the side of the machine. Always leave 2 inches of space between the steam vent and the wall or any other material.
16. Avoid contacting moving parts such as the grinder. Always operate machine with bean container lid in place.
17. Appliances with Glass Carafes:
  - A. The glass carafe is designed for use with this appliance. It must never be used on a range top.
  - B. Do not set hot carafe on a wet or cold surface.
  - C. Do not use a cracked carafe or a carafe having a loose or weakened handle.
  - D. Do not clean carafe with cleaners, steel wool pads or other abrasive materials.

**FOR HOUSEHOLD USE ONLY  
SAVE THESE INSTRUCTIONS**

# SPECIAL CORD SET INSTRUCTIONS

This appliance has a polarized plug (one blade is wider than the other). To reduce the risk of electric shock, this plug will fit in a polarized outlet only one way. If the plug does not fit fully in the outlet, reverse the plug. If it still does not fit, contact a qualified electrician. Do not modify the plug in any way.

- A. A short power supply cord is provided to reduce the risk resulting from becoming entangled in or tripping over a long cord.
- B. Longer extension cords are available and may be used if care is exercised in their use.
- C. If an extension cord is used,
  - 1) the marked electrical rating of the extension cord should be at least as great as the electrical rating of the appliance, and
  - 2) the longer cord shall be arranged so that it will not drape over the counter top or tabletop where it can be pulled on by children or tripped over.

## CAUTION:

This appliance is for household use only. Any servicing other than cleaning and user maintenance should be performed by an authorized service representative.

- Do not immerse base in water or try to disassemble.
- To reduce the risk of fire or electric shock, do not remove the base. No user serviceable parts inside. Repair should be done by authorized service personnel only.
- Check voltage to be sure that the voltage indicated on the name plate agrees with your voltage.
- Never use warm or hot water to fill the water container. Use cold water only!
- Keep your hands and the cord away from hot parts of the appliance during operation.
- Never clean with scouring powders or hard implements.
- Always ensure the upper burr and bean container are locked before brewing.

### 1. WELCOME AND THANK YOU

Thank you for choosing the CAPRESSO CoffeeTEAM PRO. Please read all of the instructions in this booklet before operating your new machine. Understanding and complying with these instructions is essential to ensure that the machine is utilized without risk and to ensure safety during operation and maintenance. Follow all cleaning instructions to ensure longevity of the machine.

### 2. HOW TO CONTACT CAPRESSO

Should you require further information or if particular problems occur that are not covered in this manual, please CALL our toll free **HELP LINE:**

**1-800-767-3554** Monday - Thursday 8AM to 9PM, Friday 8AM to 8PM and Saturday 9AM to 5PM Eastern Time. Feel free to call at any time. If you are connected to our voicemail, PLEASE DO NOT HANG UP. Leave your name, telephone number and time to call back. Please leave the model number of your Capresso product, in this case it is #477.

- FAX us at 1-201-767-9684 • E-MAIL us at [contact@capresso.com](mailto:contact@capresso.com)
- VISIT our website at [www.capresso.com](http://www.capresso.com) • WRITE to Capresso Customer Service, P.O. Box 775, Closter, NJ 07624

Fig. 1



- |   |                                      |
|---|--------------------------------------|
| 1. GoldTone filter                                | 9. Removable upper burr              |
| 2. Filter insert with drip stop                   | 10. Fixed lower burr (not removable) |
| 3. Filter holder                                  | 11. Water container lid              |
| 4. Carafe   | 12. Removable water container        |
| 5. Digital display (Fig. 2)                       | 13. Steam vent                       |
| 6. Fineness knob /<br>Upper burr release (Fig. 4) | 14. Charcoal filter holder (Fig. 11) |
| 7. Removable bean container                       | 15. Scoop                            |
| 8. Bean container lid                             | 16. Brush                            |

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**IMPORTANT:** Grinder was tested with beans during assembly.  
Despite cleaning, traces of ground coffee may be found in a new machine.

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Fig. 2



Fig. 3



Fig. 4



Fig. 5



Fig. 6



Fig. 7



Fig. 8



Fig. 9

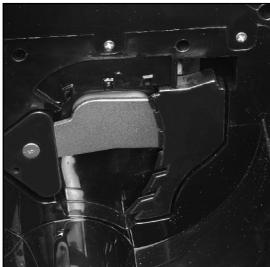


Fig. 10



Fig. 11

### 3. COFFEE BEANS AND THE BUILT-IN BURR GRINDER

Grinding the beans just before brewing will maximize the flavor and aroma of your coffee. Conical burr grinders are considered the best way of grinding beans. The slower grinding speed of the conical burrs creates less heat thus preserving more aroma of the ground coffee. Following the recommendations below will make your coffee taste better and your machine last longer.

#### a. Storing Coffee Beans in the Freezer?

Coffee stores do not store beans in the freezer or refrigerator! Coffee will act like baking soda, absorbing all odors and tastes surrounding it. Coffee beans will stay fresh for several weeks as long as you keep them in a dry, dark container. (It's the ground coffee which will lose aroma rapidly!) If you must store coffee beans in the freezer, take them out the day before use and thaw in an open dish. This way they will thaw fully and evenly prior to adding the beans to the machine.

**CAUTION:** Do not add frozen beans to the grinder, always thaw before using.

**IMPORTANT:** If you fill beans from the freezer directly into the grinder, moisture will seep into the burrs and the ground chute. The moisture makes the ground coffee stick in the ground coffee outlet (Fig. 10) and will clog it up over time.

#### b. Finer or Coarser Grind?

The three grind settings (Fig. 4) of your CoffeeTEAM PRO are calibrated for grinding drip coffee. Choose the coarser settings for darker, oilier beans. Choose the finer settings for light or medium roasts.

**CAUTION:** Do not use the FINE setting when grinding more than 8 cups as this could cause the filter basket to overflow during brewing.

#### c. Dark Beans versus Light Beans

Your CoffeeTEAM PRO burr grinder is calibrated to work with all different kinds of roasts. Dark, oily beans will leave some oil residue in the ground coffee outlet so it is important to clean the grinder and ground coffee outlet often to avoid clogging. For cleaning the ground coffee outlet see chapter 10.5. The machine has a special "OILY" button which adds extra time to the grinding process for the slow moving beans. Press the OILY setting prior to brewing to activate this feature. See chapter 7.1, f.

#### d. Flavored beans, liquid flavorings, syrups

- Do not use sugar or powder coated beans in the grinder (e.g. cinnamon, chocolate, vanilla etc). Coated beans can pit the bean container. The coating might stick to the burrs and, over time, will reduce the performance of the grinding mechanism.
- Do not add any liquid flavorings or syrups to the beans.
- If you like flavored coffee we recommend buying liquid flavorings at your local coffee store. Add a few drops into the carafe before or after brewing.

#### e. Stones and Beans

Every coffee specialty store will tell you that occasionally small stones can be found in between coffee beans. Very small stones will be processed through the burr grinder without any harm (the stone will end up in your filter - not in your brewed coffee). However, larger stones can block the burr grinder permanently. If this happens, the grinder will make a loud noise. Push the BREW button to stop grinding and call our customer service number: **1-800-767-3554**.

### **How to avoid stones entering the bean container:**

- Shake coffee bag thoroughly, so any stones will fall to the bottom of the bag.
- Before emptying the bottom half of the bag of beans into the bean container, check to see whether there are any particles that look like stones, and remove them.

**IMPORTANT:** If you hear a loud buzzing noise during grinder operation or if the grinder gets blocked or jammed, push the brew button to stop grinding and unplug the machine and follow cleaning instructions in chapter 10.5.

### **4. PLEASE, NEVER...** (the following voids the warranty):

- Never fill instant coffee into the bean container; it can damage the functioning of the grinder and the machine.
- Never fill coated coffee beans into the bean container.
- Never fill water or any other liquid into the bean container.
- Never fill anything other than coffee beans into the bean container (no chocolate, no nuts, no spices).
- Never fill anything but fresh, cold clean water into the water container.
- Never remove or attempt to disassemble the lower burr (Fig. 1.10) or any other assembled parts.
- Never grind into the GoldTone filter unless it is empty of previously used coffee grounds.
- Never operate the machine with the fineness knob (Fig. 1.6) in RELEASE position, always lock the upper burr (Fig. 1.9), and bean container (Fig. 1.7) into place as described in chapters 7.4 & 7.5.
- Never block the steam vent (Fig. 1.13) on the side of the machine. Always leave 2 inches of space between the steam vent and the wall or any other material.

### **5. EQUIPMENT**

The CoffeeTEAM PRO Glass (#477) comes with:

- instruction book (includes warranty)
- one glass carafe
- one GoldTone filter
- filter holder insert
- one measuring scoop\*
- charcoal filter holder and one charcoal filter cartridge\*
- one cleaning brush

\* The scoop and the cartridge are located inside the carafe.  
Empty carafe before using.

### **6. BEFORE INITIAL USE**

- Carefully unpack your machine and remove packing materials.
- Place the machine on a flat surface and ensure steam vent (Fig. 1.13) is not blocked by the wall or any other material.
- Wipe the machine with a damp cloth to remove any dust.
- Push the filter holder button (Fig. 6), remove the GoldTone filter and the filter insert and clean as described in chapter 10.
- Make sure the drip stop of the filter insert is working properly. The spring should allow the drip stop to move up when pressed and automatically pop back out when released. (Fig. 5)
- Remove the water tank from the machine and remove the charcoal filter holder. If you intend to use the charcoal filter insert, see chapter 7.8.

- Rinse out the water tank for first time use and fill the water tank to the 12 cups marking. Place back onto the machine and press down to fully engage the base valve.
- Remove the charcoal cartridge and measuring scoop from the carafe and wash the carafe as described in chapter 10.1.  
**NOTE:** The filter insert, GoldTone filter, the glass carafe and carafe lid are dishwasher safe (upper rack, away from any heating element).  
**CAUTION:** Do not immerse the machine in water or any other liquid.
- Let some water brew through the machine without any coffee as follows:
- Plug in machine and make sure the GoldTone filter and filter insert are in place.
- Place dry carafe with lid in the machine.  
**CAUTION: Never put wet carafe onto the heating plate! Always dry the carafe before inserting back into the machine.**  
**IMPORTANT:** When brewing, always have the carafe lid and bean container lid securely in place.
- Push the GROUND COFFEE button, then the BREW button (Fig. 2). The machine starts processing the water into the carafe.
- After all water has passed through, push the BREW button again to turn off machine.
- Empty carafe and dry.

## 7. PREPARING THE COFFEETEAM PRO

### 7.1 CLOCK AND GRINDER SETTINGS

Plug in machine. The display shows "12:00" blinking.

**NOTE:** You must set the actual time before you can operate the coffee maker.

#### a) Setting the Actual Time

- Push and hold the HOUR button until the actual hour is displayed. The display will also show AM or PM.
- Push and hold the MINUTE button until the minutes are displayed. The time is now set.  
**NOTE:** You must change the clock when the time changes (Standard Time / Daylight Savings Time).

#### b) Setting the Auto-On Time

You can only set the Auto-On Time after the actual time is set.

- Push and hold the AUTO button for 2-3 seconds until the display illuminates with the clock icon and the clock icon starts blinking.
- Push and hold the HOUR, then the MINUTES button to set Auto-On time.
- If you will be using the grinder, select the number of cups you would like to brew automatically by pressing the CUPS button. You may also choose to program the machine to automatically brew with ground coffee. Push the GROUND COFFEE button. Once pressed the CUPS number will disappear and the ground coffee scoop icon will illuminate.  
**NOTE:** You must program the CUPS button in Auto-On setting when using the grinder to obtain the correct ground coffee volume to correspond to the number of cups you will be brewing. See Grind Volume Setting below.
- Once desired Auto-On time is programmed, press the AUTO button again. The display reverts to the actual time and the clock icon will remain illuminated.
- To turn off the Auto-On feature press the AUTO button again until the clock icon disappears.

### c) To change the Auto-On Time

- Push and hold the AUTO button for 2-3 seconds until the display illuminates with the clock icon and the clock icon starts blinking.
- Push and hold the HOUR and then the MINUTES button to set a new Auto-On time.
- Select the number of cups you would like to brew automatically by pressing the CUPS button or choose GROUND COFFEE. See b) Setting the Auto-On Time above.
- Once desired Auto-On time is programmed, press the AUTO button again. The display reverts to the actual time and the clock icon will remain illuminated.
- To turn off the Auto-On feature press the AUTO button again until the clock icon disappears.

### d) Activating the Auto-On Time

- Push the AUTO button briefly. The display illuminates the clock icon, indicating the Auto-On setting is active. The machine will show the actual time. At the preprogrammed time the machine starts grinding and brewing (or brewing only). For details see chapter 8.2.

### e) Grind Volume Setting: the "2-12" button

The CoffeeTEAM PRO lets you set two different grinder settings: one for immediate use and one for Auto-On use.

**For immediate use:** Push the "2-12" button repeatedly to select from 2, 4, 6, 8, 10, 12.

**For Auto-On use:** Push and hold the AUTO button until the clock icon is illuminated and starts blinking. Push the CUPS button to select from 2, 4, 6, 8, 10, 12. The grinder will automatically adjust the time to grind the right volume for the cups programmed.

### f) Oily Bean Setting

The machine features a special OILY button which adds extra time to the grinding process for slow moving, oily coffee beans. To activate this setting, press the OILY button on the display prior to brewing. The oily bean icon will illuminate and the grinder will automatically add extra time to the grinding cycle.

**IMPORTANT:** Do not engage the OILY setting when using non-oily beans. This could cause the filter to overflow with ground coffee and damage the machine.

**CAUTION:** Do not use the FINE grinder setting when using the OILY setting. Oily beans should be ground using the COARSE grinder setting.

## 7.2 ADJUSTING THE COFFEE STRENGTH

To increase the strength of the coffee we recommend programming a higher cup amount such as 10 or 12 cups then reducing the amount of water you add to the water tank. For example, select 12 in the CUPS setting but only fill the water tank to the 8 cup marking. This will add extra ground coffee to the filter and increase the strength of the brew.

## 7.3 POWER INTERRUPTION

- If the machine is unplugged or power is interrupted all settings described in chapters 7.1 and 7.2 must be reset.
- If the machine was set to Auto-On and power was interrupted, the machine will not brew coffee at the programmed time.

#### 7.4 REMOVING / ATTACHING THE BEAN CONTAINER

- Grasp the bean container with two hands and turn the bean container clockwise.
- The machine will beep, indicating that the bean container is no longer locked.
- Once the bean container is unlocked, lift straight up off of the machine. The door on the bottom of the bean container will keep any beans from falling out of the bottom of the bean container.
- To remove and replace the upper burr see chapter 7.5 below.
- Place the bean container back onto the machine at a slight angle and match the "Align" icon on the left of the machine to the "Align" icon on the left of the bean container (Fig.7) and turn the bean container counterclockwise to lock back into position.

**NOTE:** If the bean container is not locked back into place when the BREW button is pressed, the machine will beep indicating there is an error, correctly align and lock the bean container. If the bean container lid is not in place when the BREW button is pressed, the machine will beep indicating there is an error. Push down on the lid to fully engage.

#### 7.5 REMOVING / REPLACING THE UPPER BURR

- Follow steps above in chapter 7.4 to remove the bean container.
- Turn the fineness knob clockwise towards RELEASE to unlock the upper burr.
- Pull the upper burr straight out using the small metal handle attached to the upper burr (Fig. 8).

**IMPORTANT:** Never try to remove the lower burr!

**NOTE:** Clean the upper burr regularly as described in chapter 10.6

- To reassemble, place the upper burr back into the machine and ensure it is correctly placed as seen in Fig. 8 & Fig. 9. If the upper burr does not fit correctly, adjust it until the upper burr sits flush in the machine.
- **IMPORTANT:** Push metal upper burr handle to the left or right side prior to attaching the bean container.
- Turn the fineness knob counterclockwise to Coarse, Medium or Fine to lock the upper burr in place. The machine will beep to indicate the upper burr is locked.
- **IMPORTANT:** Never run the machine with the upper burr unlocked (fineness knob in RELEASE position). Always double check the upper burr is locked back in place when reattaching the bean container.
- Attached the bean container as described in chapter 7.4

#### 7.6 GRINDER SETTINGS / FILLING THE BEANS

- Select the fineness setting (Fig. 4) by turning the knob until the indicator matches up with one of the fineness levels in front of the bean container from fine to coarse.
- For first time use, use the coarsest setting.
- For dark oily beans use a coarse setting and push the OILY button until the oily bean icon illuminates to select the oily bean function. For light, dry beans use the finer settings.
- Open the bean container lid (Fig. 1.8) and fill the bean container (Fig. 1.7) with whole coffee beans. Make sure that the water container lid is closed to prevent beans from spilling into the water container.
- **CAUTION:** Check beans for foreign objects (chapter 3e).
- The bean container will hold approximately 8-oz of beans.
- **IMPORTANT:** Never fill the bean container with frozen or coated beans (chapters 3a and 3d).

**NOTE:** If the bean container lid is not in place when the BREW button is pressed, the machine will beep indicating there is an error. Push down on the lid to fully engage the lid.

## 7.7 FILLING THE WATER CONTAINER

- Grasp the back section of the water tank and pull the water tank straight up.
- Open the water container lid (Fig. 1.11) and fill the water container with the desired amount of fresh, cold water. Follow the 2 – 12 cup markings on the side of the water container and fill to the corresponding cups you programmed in the CUPS setting.

**CAUTION:** Never fill water above the 12-cup marking!

**NOTE:** See chapter 7.2 to increase strength

## 7.8 CHARCOAL WATER FILTRATION

CoffeeTEAM PRO comes with one charcoal cartridge and a charcoal filter holder. You can brew coffee with or without the water filtration system.

**NOTE:** If you use distilled, spring or bottled water or if your water has little or no chlorine you may not find a difference in taste in your coffee when using the water filtration system. However, most tap water is treated with chlorine. The water filter cartridge removes up to 82% of the chlorine found in your tap water.

### Initial Preparation:

- Open the water container lid and remove the charcoal filter holder.
- Remove the charcoal filter from polybag.
- Soak the filter in a glass with cold water for a few minutes. This will activate the filter.
- Insert the cartridge into the charcoal filter holder (Fig. 11) and snap charcoal filter holder closed.
- Place the charcoal filter holder back into the water tank and ensure it is fitted tightly above the valve.

### When to replace the cartridge:

- Replace the filter after 60 pots of coffee or 6 weeks after first use, whichever comes first. Unused cartridges can be stored indefinitely.
- Replacement cartridges are available through your local Capresso dealer or through the website: [www.capresso.com](http://www.capresso.com).
- The machine automatically counts the number of pots brewed and the display will illuminate with a "CLEAN" icon when the charcoal filter needs to be replaced.
- Discard the used filter and replace with a fresh charcoal filter. Follow installation instructions as described above.
- Once fresh filter has been placed in the water tank, hold the "OILY" and "AUTO" button at the same time until the "CLEAN" icon disappears.
- The machine will reset and count another 60 pots of coffee.

**IMPORTANT:** Do not use charcoal filter for longer than recommended. Change the charcoal filter as advised for best tasting coffee.

## 7.9 GOLD TONE FILTER AND FILTER INSERT

- Push the filter holder button (Fig. 6). The filter holder swings open. The Goldtone filter and the filter insert can be removed.
- Before grinding/brewing coffee, always make sure that the GoldTone filter is empty and placed into the filter insert.

## **CAUTION/ DANGER!**

- Never use the coffee maker without the filter insert and GoldTone filter. Extremely hot water can overflow onto the warming plate and counter. If this occurs, turn the machine off, unplug and wait until the brewing stops.
- Then push the filter holder button, add the filter insert and the GoldTone filter and close the filter holder. Place the carafe underneath and continue brewing until the water tank is empty.

## **7.10 MODEL #477: USING THE GLASS CARAFE**

The CoffeeTEAM PRO Glass, model #477, comes with a 12-cup glass carafe. Always make sure that the lid of the carafe is in place when brewing coffee. Without the lid, the drip stop cannot be activated. If you lose the lid, you cannot brew coffee. Visit our website [www.cappresso.com](http://www.cappresso.com) or call **1-800-767-3554** to order a new lid.

**CAUTION:** Do not place carafe in microwave, oven, stove or place on a range top or burner.

## **8. GRINDING AND BREWING COFFEE NOW**

- Coffee maker is plugged in and the time is set.
- Beans are in the bean container and bean container lid is on and pushed down securely.
- Fill the water tank with the desired amount of water.
- Make sure the filter insert and GoldTone filter are in place and the GoldTone filter is empty.
- Make sure the filter holder is closed.
- Insert the carafe with lid into the machine.
- Select the number of cups you would like to brew by pressing the CUPS button.
- If using oily coffee beans, press the OILY button.
- Push the BREW button (Fig. 2). The cup icon will illuminate and there will be a slight pause before grinding to allow the doors of the bean container and coffee chute to open.
- The bean container door will open, then the grinder will start grinding and the ground coffee will push into the GoldTone filter.

**NOTE:** Once grinding is finished, there will be a slight pause as the door of the bean container closes. The grinder will grind again for a few seconds to clear out any coffee beans remaining in the grinder. The ground coffee outlet will shut and the brewing process starts.

**CAUTION:** As long as the grinder is in operation, DO NOT open the bean container lid, DO NOT open the filter basket and DO NOT insert your finger or any other object into the grinder.

- After brewing is finished remove the carafe from the platform. Slowly pour coffee. Return the carafe to the heating platform.
- The CoffeeTEAM PRO Glass will keep the coffee hot for two hours after brewing. Then the cup icon light will turn off, indicating that the heating element is turned off.

**IMPORTANT:** If you hear a loud buzzing noise during grinder operation or if the grinder gets blocked or jammed, push the brew button to stop grinding and unplug the machine and follow cleaning instructions in chapter 10.5.

## 8.1 DRIP STOP / STOP AND SERVE

- While the coffee is brewing you can remove the carafe to pour a cup or two. The drip stop will close automatically.
- To avoid any overflow, replace the carafe within 20 seconds.  
**CAUTION:** The drip stop might not close completely allowing coffee to drip onto the platform. In this case immediately place carafe back into the machine and let all the coffee flow into the carafe.
- After brewing is finished, check the GoldTone filter for any clogging and rinse the filter insert to remove any coffee particles from the drip stop (Fig. 5).

## 8.2 GRINDING AND BREWING LATER ("AUTO")

- Coffee maker is plugged in and the time and auto-on time are set.
  - Beans are in the bean container and bean container lid is on and pushed down securely.
  - Fill the water tank with the desired amount of water.
  - Make sure the filter insert and GoldTone filter are in place and the GoldTone filter is empty.
  - Make sure the filter holder is closed.
  - Insert the carafe with lid, into the machine.
  - Push the AUTO button briefly. The clock icon will illuminate on the display. At the preprogrammed time, the clock icon will disappear, the cup icon will illuminate and the grinding and brewing will start.
- Recommendation:** If you want your coffee ready by 7:30, set the auto-on time to 7:15.

**NOTE:** See chapter 7.1, b for **Setting the Auto-On Time.**

## 9. BREWING COFFEE WITHOUT THE GRINDER

You can use your CoffeeTEAM PRO like a regular drip coffee maker with pre-ground coffee (without using the grinder).

- Remove the water container (Fig.1.12) and fill to the desired amount of cups. Place water container back onto the machine and push down to fully engage the base valve.
- Push the filter holder button to open and fill ground coffee into the GoldTone filter. Close the filter holder.
- Insert the carafe with lid into the machine.
- Push the GROUND COFFEE button and the scoop icon illuminates.
- Push the BREW button. The cup icon illuminates and the brewing process starts immediately.

### 9.1 BREWING PREGROUND COFFEE LATER ("AUTO")

- Coffee maker is plugged in and the time, auto-on time are set and GROUND COFFEE is selected in the AUTO programming menu.
- Remove the water container (Fig.1.12) and fill to the desired amount of cups. Place water container back onto the machine and push down to fully engage the base valve.
- Push the filter holder button to open and fill ground coffee into the GoldTone filter. Close the filter holder.
- Insert the carafe with lid into the machine.
- Once desired Auto-On time is programmed, press the AUTO button again. The display reverts to the actual time and the clock icon will remain illuminated.

To turn off the Auto-On feature press the AUTO button again until the clock icon disappears.

- At the preprogrammed time, the clock icon will turn off, the cup icon and ground coffee icon will illuminate and the brewing will start.

## 10. CLEANING

**CAUTION:** Make sure machine is turned off, unplugged and cooled down prior to cleaning. Never use scouring agents. Never immerse the machine in any liquid. Never clean machine under running water. Never submerge the conical burrs or allow them to get wet. Always empty the filter prior to cleaning the bean container or ground coffee outlet so no moisture enters the grinder.

### Special Cleaning Tips:

**10.1 Glass Carafe:** Wash the carafe after every use. The glass carafe and carafe lid are dishwasher safe (upper rack, away from any heating element). Take extra precaution when handling the glass carafe. DO NOT use carafe if damaged or broken in any way.

**10.2 GoldTone Filter:** Clean immediately after brewing, by hand or in the dishwasher (upper rack, away from any heating element). Do not let used coffee sit for hours in the filter. Coffee oils will clog the mesh, causing the coffee to overflow the next time you brew coffee.

**10.3 Filter Insert / Drip Stop:** Clean the filter insert and the drip stop under running water or in the dishwasher (upper rack, away from any heating element). Test that the drip stop closes completely under running water (Fig. 5). Periodically check that water can flow through the drip stop by filling the filter insert with water and pressing down on the drip stop to check no particles are stuck in the drip stop.

**10.4 Bean Container:** When the bean container is empty, use a dry cloth to wipe off any oil deposits. Never pour any liquid into the bean container and never wash under running water. Never try to disassemble the bean container.

**NOTE:** Always empty the filter prior to cleaning the bean container or ground coffee outlet so no moisture enters the grinder.

**10.5 Ground Coffee Outlet:** Periodically check the ground coffee outlet (Fig. 10) for oil and coffee build-up. The ground coffee outlet should be cleaned once a week if you use the machine daily or if any of the following situations occur:

- Heavy oil build-up has caused coffee to block the ground coffee outlet from opening.
- The ground coffee outlet door is not closing all the way.
- You do not plan on using the grinder for more than a week.

### For cleaning, please follow this sequence:

- Remove the carafe and push the filter holder button (Fig. 6). Remove the GoldTone filter and the filter insert and set aside.
- With the filter holder open, look inside the cavity of the machine and under the grinder.
- Use damp cloth to wipe clean coffee residue from ground coffee outlet opening.

**10.6 Conical Burrs:** Once a week, remove the bean container and upper burr as described in chapters 7.4 & 7.5 to remove coffee buildup from the upper and lower burrs.

- Once upper burr is removed, use included brush to remove any left over ground coffee from the upper burr then use the brush to remove any coffee build up in the lower burr chamber.

**IMPORTANT:** Never try to remove the lower burr!

## 11. DECALCIFYING

To keep your coffee maker operating efficiently, it is important to decalcify at least every 2-4 months depending on local water hardness or when brewing 12 cups takes more than 15 minutes.

### **IMPORTANT:**

- Before decalcifying, remove the Goldtone filter and charcoal filter.

### **11.1 Decalcifying with Capresso Cleaning Solution**

Capresso recommends Capresso Cleaning Solution for drip coffee makers. Order through [www.capresso.com](http://www.capresso.com) or call 1-800-767-3554.

- Remove GoldTone filter and charcoal filter.
- Dissolve 1 oz. (28 g) of Capresso Cleaning Solution (or other descaling agent) with 32 oz. (1 L) of water and pour mixture into water tank.
- Place the empty carafe with the lid closed underneath the filter holder with insert and drip stop.
- Press GROUND COFFEE button to turn grinder off. Turn the machine on for 2 minutes by pressing BREW.
- Turn the machine off and let sit for 15 minutes.
- Turn machine on again and let the remaining descaling solution pass through.
- Turn the coffee maker off, remove the carafe, empty and rinse a few times with fresh cold water.
- Rinse the filter insert thoroughly with fresh water and place back into the machine.
- Rinse water tank and fill with fresh cold water and brew through the machine to rinse out any remaining solution.

### **11.2 Using other Decalcifying Agents**

- All decalcifying agents are acidic and must be handled carefully. Check the information on the packaging before using. Only use decalcifying agents suitable for drip coffee makers and follow the instructions which come with the agent and reference steps above in chapter 11.1.
- When the solution has run through, remove the carafe, empty and rinse thoroughly.

**IMPORTANT:** let the machine cool down for 5 minutes.

- Fill 20 oz. of fresh cold water into the water tank and brew through the machine.

## 12. QUESTIONS/TROUBLESHOOTING

**There is no coffee coming out of the grinder. It seems as though the coffee is completely clogged inside the grinder.**

- Turn off machine and unplug from outlet.
- Remove the bean container and vacuum out any whole beans.

- Please follow the steps outlined in chapter 10.5 & 10.6 to clean the grinder and grinder chute.
- Double check that the upper burr is locked into place before grinding.
- Call Customer Service for additional guidance to remove tough clogs.

**Upper burr does not fit back into the machine.**

- Double check that the fineness knob is in the RELEASE position before placing the upper burr back into the machine, as described in chapter 9.
- Follow location of upper burr handle as shown in Fig. 8 & Fig. 9.

**The machine beeps when I press the BREW button.**

Check the following:

- Bean container lid is on, pushed down and fully engaged.
- Removable water tank is on, pushed down and fully engaged.
- Ensure the bean container is locked into place. See chapter 7.4 to correctly attach bean container.

**Can the grinder run without beans in the bean container?**

- Yes, it is ok if the grinder runs without any beans.

**Can I have different grind amount settings for the current and the Auto-On mode?**

- Yes. See chapter 7.1, e.

**How long does the machine keep the grinding and brewing settings?**

- As long as the machine is plugged in. If the machine loses power you have to reset the time and personal settings (see chapter 7).

**I want a full pot of coffee at 8:00 AM. What time should I program the machine to start?**

- Set the Auto-On timer 15 minutes earlier (in this case at 7:45 AM).

**The grinder makes a loud noise? No coffee is processed.**

- Ground coffee is blocking the grinder or grinder outlet. Follow cleaning instructions in chapter 10.5 & 10.6.
- A stone blocks the grinder. Remove bean container and upper burr to check for any stones or foreign objects. If you cannot locate and remove the stone on your own, please call 1-800-767-3554.

**How can I increase the strength of the coffee?**

- Select 12 in the CUPS setting but only fill the water tank to the 8 cup marking. This will give you more ground coffee in the filter and increase the strength of the brew See chapter 7.2.

**Grinder suddenly stopped during grinding cycle or beans are not feeding.**

- Check that bean container lid is pressed down and fully engaged.
- Press the "Ground Coffee" and "Auto" buttons at the same time to clear the grinder of any left over coffee beans stuck in grinder.13.

**Loud buzzing noise during grinder operation and grinder gets blocked or jammed...**

- Push the brew button to stop grinding and unplug the machine.
- Follow cleaning instructions in chapter 10.5 and 10.6 to remove the ground coffee from the coffee outlet and conical burrs.

**LIMITED ONE YEAR WARRANTY**

This warranty covers your CAPRESSO machine, model #477 CoffeeTEAM PRO Glass. The model # can be found on the bottom of the machine. This warranty is in effect for one year from the date of the first consumer purchase. This warranty covers all defects in materials or workmanship (parts and labor).

**This warranty does not cover:**

- Any machine not purchased from an Authorized Capresso Dealer.
- Commercial use of the machine.
- Damage caused by accident, abuse, negligence, misuse, improper operation or failure to follow instructions contained in this manual.
- Any service or alteration performed by an unauthorized person, company or association.
- Carafes (Glass or Thermal).
- Charcoal filters.

**Other limitations and exclusions:**

Any implied warranties including fitness for use and merchantability are limited in duration to the period of the express warranty set forth above and no person is authorized to assume for JURA any other liability in connection with the sale of the machine. JURA expressly disclaims liability for incidental and consequential damages caused by the machine. The terms "incidental damages" refers to the loss of the original purchasers time, loss of the use of the machine or other costs relating to the care and custody of the machine. The term "consequential damages" refers to the cost of repairing or replacing other property which is damaged when this machine does not work properly. The remedies provided under this warranty are exclusive and in lieu of all others. This warranty gives you specific legal rights, and you may also have other rights which vary from state to state.

**14. CAPRESSO CUSTOMER SERVICE**

Capresso CoffeeTEAM PRO Glass, Model #477 Product Registration  
Please go to our website [www.capresso.com](http://www.capresso.com) to register your product.  
Your information will help us to better serve you.

**Customer Service**

**1-800-767-3554**

Mon-Thu 8AM – 9PM • Fri 8AM – 8PM • Sat 9AM – 5PM

Eastern Time Zone

[contact@capresso.com](mailto:contact@capresso.com)

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